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MINUTES  
AVOCA PLANNING COMMISSION  
REGULAR PLANNING MEETING  
SEPTEMBER 19, 2023

**Pledge of Allegiance**

**Moment of Silence**

**Public Forum:**

None

**Call to Order – 6:30 pm:**

Meeting was called to order by Chairman Alvarenga

**Commission Members; Roll Call:**

Oscar Alvarenga, Chairman – Present  
Kim Whitehorn, Co-Chairmen - Present  
Rachel Etoll, Secretary – Present  
Shelly DePue - Present  
Bob Brush - Present

**Planning Commission Staff:**

Robert Whitehorn, Mayor – Present  
Nanette Barnes, Recorder/Treasurer – Present  
Tim DePue, Zoning Official – Present

**Guests:**

Jeannie Rollins                      Matt Edwards                      Ashley Edwards

**Declaration of Quorum**

Chairman Alvarenga declared a quorum was present

**Consent of Agenda:** Co-Chairman Whitehorn made a motion for consent of agenda. Seconded by Secretary Etoll. Discussion; none. All approved. Motion carried.

**Approval of Minutes:**

Shelly DePue a motion to accept the August 15, 2023 minutes as written. Seconded by Co-Chairman Whitehorn. Discussion; none. All approved. Motion carried.

Secretary Etoll a motion to accept the August 21, 2023 minutes as written. Seconded by Shelly DePue. Discussion; none. All approved. Motion carried.

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**Old Business:**

1. Hidden Forrest Subdivision; Phase I: Chairman Alvarenga states he is meeting with Franklin Miller concerning the dead trees along Prairie Creek Road.
2. Hidden Forrest Subdivision; Phase II: No update per Chairman Alvarenga
3. Tall Trees Subdivision; Chairman Alvarenga informed planning members the compaction tests have been completed and he is waiting to see the electric plans.

**New Business:**

1. Conditional Use – Auto Sales; 145 S US 62: Matt and Ashley Edwards informed the planning members they were in talks to purchase the property at 145 S US 62, to put in a used car lot. Location and traffic were discussed. Recorder/Treasurer Barnes read a letter that Hoss Cameron from Hoss's RV Repair & Restoration, wrote on their behalf. Planning members informed the Edwards, once they purchase the property, they will need to come back in for a conditional use permit.

**Announcements**

1. Avoca Fire Dept Corn Hole Tournament; September 30, 2023
2. Council Meeting scheduled for Tuesday, October 10, 2023
3. Fall Clean-Up; October 14, 2023
4. Planning Meeting is scheduled for Tuesday, October 17, 2023
5. Trunk-r-Treat; October 28, 2023
6. Board of Zoning meeting is scheduled for December 19, 2023 (after regular planning meeting)


**Adjournment**

A motion was made by Secretary Etoll and seconded by Shelly DePue to adjourn meeting at 7:03 pm. Discussion: none. All approved. Motion carried.

Respectfully submitted,

Nanette Barnes  
Recorder/Treasurer

Approved \_\_\_\_\_

  
Oscar Alvarenga, Chairman

Attested \_\_\_\_\_

  
Nanette Barnes, Recorder/Treasurer

\*\*Recorder was not turned on\*\*