



P . O. Box 160 Avoca, Arkansas 72711

Phone/ Fax 479-621-5921

**MINUTES
TOWN OF AVOCA
REGULAR COUNCIL MEETING
MAY 14, 2019**

Call to order

Meeting was called to order by Mayor Whitehorn at 6:30 pm

Pledge of Allegiance

Moment of silence

Public forum

Samantha Thiele from Girl Scout Troop 5064, would like to get her gold badge by doing something sustainable for the Town of Avoca. She has many ideas, a food pantry, planting apple trees, bushes, flowers, or a buddy bench. Ald. Hansen will get with her to get things started.

Council Roll Call – by Rec/Tres. Barnes

Present: Mayor Robert Whitehorn

Rec/Tres. Nanette Barnes

ALD: Jay King, Thomas O'Dell, Kathy Hansen & Jordan Sullivan

Absent: None

Open: Position 4

Staff

Present: Town Attorney: Edwin McClure

Zoning Official: Jim Mills

Absent: None

Guests

Brittney Edwards

Brandy Thiele

Samantha Thiele

Declaration of quorum

Mayor Whitehorn declared a quorum was present

Consent of Agenda

Ald. O'Dell, asked to place Monetary Donation under Parks. A motion was made by Ald. Hansen to accept amended agenda. Seconded by Ald. Sullivan. All approved. Motion carried.

Consent of minutes for council meeting

March 12, 2019; Ald. O'Dell, wanted to change wording of fence to facade around port a potty. A motion was made by Ald. Hansen to accept the amended minutes. Seconded by Ald. King. All approved. Motion carried.

Financial statement

March 2019; Presented by Rec/Tres. Barnes

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Staff Report – Rec/Tres. Barnes

1. Avoca Fire & Rescue
 - a. Monthly Report; April 2019; 38 Calls (Assists: 1, EMS: 27, MVA: 5, Fire: 3, Misc.: 2)
 - b. 911 Addresses; Rec/Tres. Barnes is waiting on information from Fire Chief Elliott.
2. NEBCO EMS
 - a. None
3. Facebook & Website: Updated regularly
 - a. Updating Website Page; Rec/Tres. Barnes informed council, Erik Weems released all information needed. Final touches are being made so the new website can to be launched.
4. Business Permits (0 Renewal & 0 New) as of April 30, 2019
 - a. None
5. Building Permits – as of April 30, 2019
 - David Martin; 599 Sheppard Road - 18 x 30 Storage Building
 - Two Sisterz Liquor; 809 Lester Lane - 440 sq. ft addition
 - Betty Hall; 13130 East Tucks Chapel Road - 10 x 10 Storage Building
6. Easter Egg Hunt held April 20
 - a. Update; Rec/Tres. Barnes informed council, the hunt was a huge success.
7. Town Clean up held May 11
 - a. Update; Rec/Tres. Barnes informed council, four (4) dumpsters, and one (1) compacter truck were filled with trash. Due to lack of volunteers, Council discussed, having BC Inmates clean the trash off the streets and around town. To keep a sense of community involvement, it was decided to have the inmates come a few times a year, and continue to have volunteers clean the roads during the clean ups.

Committee Reports:

1. *Planning commission – Chairmen James Mills*
 - a. Changes to the Zoning Book Ordinance; Attorney McClure is working on ordinance.
 - b. Planning Commission By-Laws; Councilmembers were informed the Planning Members approved the Planning Commission By-Laws.
 - c. Waste Water; Chairmen Mills informed council; he is looking into a waste water system for the town. The town needs a plan in place before asking for grants.
 - d. 5-10-15-20 Year Plan; Chairmen Mills has asked the planning members to think about working on the future of Avoca.
 - e. Next meeting is scheduled for May 21, 2019
2. *Board of Zoning Adjustments– Chairmen James Mills*
 - a. Board of Zoning By-Laws; to be approved by the Board of Adjustment Committee at the May 21st meeting
 - d. Next meeting is scheduled for May 21, 2019
3. *Zoning and code enforcement –*
 - a. Zoning Official Mills, talked to the renters of the warehouse to clean up the lot.

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4. *Streets – Ald. Sullivan*

a. Road damage due to flooding - Woods Lodge & Rader Road

Opening Bids; The town received two (2) bids for work to be done on Woods Lodge & Rader Road. One (1) was retracted and one (1) was not up to specs. A motion was made by Ald. O'Dell to put \$30,000 toward emergency road repair to fix Rader and Woods Lodge road drainage. This work will be done in house. Ald. Hansen seconded. Discussion; None. Roll call; Aldermen O'Dell: yes, Aldermen Hansen: yes, Aldermen Sullivan: yes, and Aldermen King: yes. All approved, motion carried. Rec/Tres. Barnes will call local temp agencies to see about temp help for this project.

b. Ald. Sullivan informed council there is a culvert at the end of town limits that is plugged up. The culvert is half in the county and half in the town limits. When Ald. Sullivan was Mayor, he talked to with Judge Moehring, who agreed to put in the culvert at the county's expense if the town of Avoca would pay for the new culvert. Mayor Whitehorn will call Judge Moehring and APAC (easements), concerning this matter.

5. *Park – Ald. Hansen*

a. Steam Whistle Depot

- i. Grant; No update.
- ii. Landscaping & Water; Ald. Hansen informed council everything looks good.
- iii. Sign; No update on Pavilion sign
- iv. Tables; Tables and benches will be ordered after the farmers market is over for the year.
- v. Port a Potty; Ald. O'Dell informed council, the facade is complete.
- vi. Bike Race Series – Ben Craig; No Update
- vii. Ald. O'Dell and the Avoca Citizens Concerned have closed their bank account and donated the funds of seventy-one dollars and thirty-eight cents (\$71.38) to the Avoca parks.

6. *Impact Fees – Ald. Hansen & Ald. O'Dell*

a. Capitalization Policy; No Update

7. *Future of Avoca – Ald. Hansen*

a. Annexation; Ald. Hansen informed council, letters have been sent out.

8. *Food Trucks – Ald. Hansen*

a. Rec/Tres. Barnes was asked to advertise for Food Trucks.

9. *Farmers Market – Ald. Hansen*

a. Opening day was Saturday, April 27.

10. *Personnel – Ald. King*

a. Council; One open position

b. Drug Testing; Rec/Tres. Barnes is still looking into the steps the town will need to take to implement drug testing on new hires, and if there is an accident with any town equipment.

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11. *Transportation Alternatives Program (TAP) – Avoca Heritage Trail –*

- a. Rec/Tres. Barnes received a message from Tim Mayes (ESI) that ARDOT sent the plans to the Roadway Division four (4) weeks ago. We should be hearing back from them any day with either an approval or comments.

Old Business

1. None

New Business

1. Old Wire Road; Ald. King, asked if there is anything that can be done with the speeding cars going up and down Old Wire Road, Rec/Tres. Barnes will call BC Sherriff department to see about more patrols.

Mayor for the Good of the Town

1. None

Announcements

1. Planning Meeting scheduled for Tuesday May 21
2. Board of Zoning meeting is scheduled for Tuesday May 21
3. Office Closed on May 27: Memorial Day
4. Council Meeting scheduled for Tuesday June 11

Adjournment: A motion was made by Ald. Sullivan and seconded by Ald. O'Dell to adjourn meeting at 7:33 pm. Discussion: none. All approved. Motion passed.

Respectfully submitted,

Nanette Barnes
Recorder-Treasurer

Approved Robert Whitehorn
Mayor Robert Whitehorn

Attest Nanette Barnes
Recorder/Treasurer Nanette Barnes