



P . O . Box 160 Avoca, Arkansas 72711

Phone/ Fax 479-621-5921

MINUTES
TOWN OF AVOCA
REGULAR COUNCIL MEETING
JANUARY 11, 2022

Call to order

Meeting was called to order by Mayor Whitehorn

Pledge of Allegiance

Moment of silence

Public forum (Agenda item)

None

Council Roll Call – by Rec/Tres. Barnes

Present: Mayor Robert Whitehorn

Rec/Tres. Nanette Barnes

ALD: Jay King, Kathy Hansen, Oscar Alvarenga, Katie Rairdon and Jeannie Rollins

Absent: None

Staff

Present: Town Attorney: Ed McClure

Zoning Official: Tim DePue

Guests

Frankie Elliott – Avoca Fire Chief

Kim Whitehorn

Betty Wassman

Declaration of quorum

Mayor Whitehorn declared a quorum was present

Consent of Agenda

Ald. King made a motion for consent of agenda; Seconded by Ald. Hansen. Discussion; none. All approved. Motion carried.

Consent of minutes for council meeting

Ald. Alvarenga made a motion to accept the minutes of Decembers 2021, council meeting, as written. Seconded by Ald. Rollins. Discussion; none. All approved. Motion carried.

Financial statement

December 2021; Financial report presented by Rec/Tres. Barnes. Ald. Hansen made a motion to accept the December 2021 Financials as presented. Seconded by Ald. Rairdon. Discussion; None. All approved. Motion carried.

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Staff Report – Rec/Tres. Barnes

1. Avoca Fire & Rescue
 - a. Monthly Report was presented by Fire Chief Elliott; December: **50 Calls** (3 service calls, 32 EMS, 2 hazardous conditions, 6 good intent calls, 5 fires, 2 false alarms)
 - b. Intersection Light Switch: Trucks 751 & 711 are working.
2. NEBCO EMS
 - a. None
3. Facebook & Website
 - a. Council Emails – Ald. Alvarenga made a motion to get emails for all council members. Seconded by Ald. Hansen. Discussion; was held concerning legal aspects and cost. All approved. Motion carried. Rec/Tres. Barnes will contact Design Works to get emails set up for all council members.
4. Business Permits (0 Renewal & 0 New) for December, 2021
None
5. Building & Inspection Permits for December, 2021
 - a. Toby & Bobby Holman - 409 B Sheppard Road; Tiny Home
6. Events
 - a. None

Committee Reports:

Assigning Committee Chairperson – Mayor Whitehorn assigned committee chairs:

- a. Planning & Board of Adjustments – Ald. Alvarenga
 - b. Streets – Ald. King
 - c. Parks – Ald. Hansen
 - d. Grants – Ald. Rairdon
 - e. ARPA Funds (American Rescue Plan) – Ald. Rollins
1. *Planning commission – Chairmen Alvarenga*
 - a. Tract Split was passed for Arthur Carlson; 14777 Smith Ridge Road
 2. *Board of Zoning Adjustments– Chairmen Alvarenga*
 - a. None
 3. *Streets – Ald. King*
 - a. ER* Assist; Ald. King informed council, Mayor Whitehorn, Rec/Tres. Barnes and himself met with Susan Hartman from ER* Assist concerning the flooding that occurred on April 28, 2021. Ald. King made a motion to hire ER* Assist to help with the flooding that occurred on April 28, 2021. Seconded by Ald. Hansen. Discussion; was held concerning cost and which roads were impacted. All approved. Motion carried.

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4. *Park – Ald. Hansen*

- a. Food Truck Court – Mayor Whitehorn informed council we are having the land surveyed.
- b. Slide; Rec/Tres. Barnes informed council members the slide is still on back order and was told it should be here in March.

5. *Grants – Ald. Rairdon*

- a. None

6. *ARPA Funds (American Rescue Plan) – Ald. Rollins*

- a. Ald. Rollins states she will have an update for the council at the February meeting.

Old Business

- 1. Dog Tags – Ald. Rairdon informed council she has contacted local towns and cities concerning their laws concerning dog tags, kennels and barking. Mayor Whitehorn asked that a sub-committee be formed to go over the information Ald. Rairdon has received. Rec/Tres. Barnes, Ald. Rairdon and Ald. Rollins volunteered.

New Business

- 1. Resolution 01-22 Meeting Rules for Town Council; Attorney McClure read Resolution No. 01-22 in its entirety. A motion was made by Ald. King to accept Resolution No. 01-22 on its first and final reading. Seconded by Ald. Hansen. Discussion: none. Roll call; Ald. Hansen: yes, Ald. Rollins: yes, Ald. Alvarenga yes, Ald. Rairdon: yes, and Ald. King: yes. All approved. Motion carried.
- 2. Resolution 02-22 General Pay Scale; Attorney McClure read Resolution No. 02-22 in its entirety. A motion was made by Ald. Hansen to accept Resolution No. 02-22 on its first and final reading. Seconded by Ald. Alvarenga. Discussion: none. Roll call; Ald. Rollins: yes, Ald. Alvarenga yes, Ald. Rairdon: yes, Ald. King: yes, and Ald. Hansen: yes. All approved. Motion carried.
- 3. Resolution 03-22 Health Insurance; Office Administrator; Attorney McClure read Resolution No. 03-22 in its entirety. A motion was made by Ald. Rairdon to accept Resolution No. 03-22 on its first and final reading. Seconded by Ald. King. Discussion: none. Roll call; Ald. Alvarenga yes, Ald. Rairdon: yes, Ald. King: yes, Ald. Hansen: yes, and Ald. Rollins: yes. All approved. Motion carried.
- 4. Resolution 04-22 Posting Bylaws & Ordinances; Attorney McClure read Resolution No. 04-22 in its entirety. A motion was made by Ald. Hansen to accept Resolution No. 04-22 on its first and final reading. Seconded by Ald. King. Discussion: none. Roll call; Ald. Rairdon: yes, Ald. King: yes, Ald. Hansen: yes, Ald. Rollins: yes, and Ald. Alvarenga yes. All approved. Motion carried.

Mayor for the Good of Town

Mayor Whitehorn asked council if they wanted to sign the proclamation and participate in the “National Day of Healing”. A motion was made by Ald. Hansen to participate and sign the proclamation for “The National Day of Healing”. Seconded by Ald. Rollins. Discussion: Rec/Tres. Barnes read the Proclamation in its entirety. All approved. Motion carried.

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Town Council Member's Personal Privilege (Any matter); 3 Minutes

Council Member Hansen – would like a resolution or ordinance pertaining to trees and asked about making Old Wire Road a truck route.

Council Member King – asked about the street signs that are being knocked down at the intersection of Old Wire Road & Tucks Chapel Road.

Council Member Alvarenga - None

Council Member Rairdon - None

Council Member Rollins - None

Public Forum (Non-Agenda Items); 3 Minutes

Kim Whitehorn thanked the town for the reflective posts on the stop signs.

Announcements

1. Planning Meeting scheduled for January 18, 2022
2. Board of Zoning meeting is scheduled for January 18, 2022
3. Council Meeting scheduled for Tuesday, February 15, 2022

Adjournment:

A motion was made by Ald. King and seconded by Ald. Rairdon to adjourn meeting at 7:35 pm.

Discussion: none. All approved. Motion passed.

Respectfully submitted,

Nanette Barnes
Recorder-Treasurer

Approved 
Mayor Robert Whitehorn

Attest 
Recorder/Treasurer Nanette Barnes